

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

FROM : Chief, Intelligence Production Faculty

SUBJECT: Weekly Activities Report No. 44  
23 October - 29 October 1957

DATE: 29 October 1957

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## I. SIGNIFICANT ITEMS

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Nothing to report.

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## II. OTHER ACTIVITIES

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A. [ ] JOT's completed the Intelligence Techniques Course on Friday, 25 October. The overall class performance was of high caliber.

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B. Because of insufficient registration, Intelligence Research (Maps) scheduled for 28 October, was cancelled. Training officers explained that slots available at this time were allocated to the IO and other courses.

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C. Writing Workshop No. 16 started on Monday, 28 October, with [ ] students. There are [ ] from EE/FI, [ ] from ORR, [ ] from Personnel, [ ] from FE/FI, and [ ] from the offices of NEA/Adm, OSI, Logistics, Communications, Management, Audit, Security, and Comptroller.

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D. On Tuesday, 29 October, [ ] lectured to the IO class. His subject was "Production of Intelligence."

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E. Reading Techniques No. 39 started Monday, 28 October, with [ ] students enrolled. Offices are represented as follows: DD/P [ ] DD/I - [ ] DD/S - [ ] is teaching the afternoon section of the class, and [ ] is teaching the morning section.

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F. [ ] a JOT awaiting assignment, drafted the items for two more informational reading tests for the series the Reading Improvement staff is working on with A&E.

## III. PERSONNEL NOTES

A. [ ] transfer from the Intelligence Faculty to the JOTP is scheduled for 30 December.

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